

**21-02 Grant Initiative Funding Application (GIFA)
Employment Support Services
Questions and Answers 2021.05.10**

All questions must be emailed to the DDAP Grants Management Account at
RA-DAGrantsMgmt@PA.GOV.

ID	21-02 GIFA Questions and Answers
1	<p>I have a question regarding Section 4 - eligible applicants. Organization A partners with Organization B a licensed SUD recovery services provider to provide the employment assistance for many of their clients and others identified in the community in recovery for SUD and seeking employment services.</p> <p>Organization A provides all the employment services requested by the RFP. Would we be an eligible applicant? Could we partner with Organization B to provide the employment services?</p> <p><i>Any organization with the capacity to provide employment support services to individuals in recovery from Substance Use Disorder (SUD), including Department of Drug and Alcohol Programs (DDAP) licensed treatment providers, are eligible to apply for this funding opportunity. Single County Authorities (SCAs) are not eligible to apply for this funding opportunity.</i></p>
2	<p>Is a Transitional House eligible to apply?</p> <p><i>Any organization with the capacity to provide employment support services to individuals in recovery from SUD, including DDAP licensed treatment providers, are eligible to apply for this funding opportunity. SCAs are not eligible to apply for this funding opportunity.</i></p>
3	<p>If the transitional house has a Recovery Housing grant through the SCA, would the transitional house still be eligible to apply for the Employment Support Services Grant?</p> <p><i>Any organization with the capacity to provide employment support services to individuals in recovery from SUD, including DDAP licensed treatment providers, are eligible to apply for this funding opportunity. SCAs are not eligible to apply for this funding opportunity.</i></p> <p><i>Organizations receiving funding through a SCA are eligible to apply for this funding opportunity.</i></p>
4	<p>The form states deadline is May 3rd, 2021 but the email memo states May 17, 2021?</p> <p><i>The timeline for this funding opportunity is located here: GIFA 21-02 Employment Support Services.pdf (pa.gov)</i></p> <p><i>May 3, 2021 12:00pm – Questions Due May 10, 2021 12: 00pm – Answers Posted May 17, 2021 12:00pm – Applications Due</i></p>
5	<p>I received an error message that the registration website was not responding this afternoon, when attempting to register for an SAP number.</p> <p><i>Please use the "Supplier Service Center" link, located on the left navigation bar of the Pennsylvania Supplier Portal for assistance with registration, bidding, and account management when applying for SAP accounts.</i></p>

**21-02 Grant Initiative Funding Application (GIFA)
Employment Support Services
Questions and Answers 2021.05.10**

All questions must be emailed to the DDAP Grants Management Account at
RA-DAGrantsMgmt@PA.GOV.

ID	21-02 GIFA Questions and Answers
6	<p>Would it be acceptable for the program coordinator for an Employment Support Services program to be located outside of Pennsylvania? The employers we will be working with, as well as the training activities, will take place within PA and the program coordinator will be able to be on site in PA on a regular basis.</p> <p>The GIFA does not provide any specific prohibitions about the location of the program coordinator.</p>
7	<p>Section 5 of the GIFA (21-02) states the formatting requirements but does not include the line spacing. Will single-spacing be acceptable?</p> <p>Single spacing is acceptable.</p>
8	<p>Section 9 of the GIFA describes reporting requirements; will there be a specified software or platform grantees will be required to use?</p> <p>Upon selection, any potential grantee will be given more detailed information about Data Reports and submission.</p>
9	<p>Would the Agency disclose the identity of the existing 21-01 GIFA-Employment Support Services Grantees?</p> <p>Allegheny Intermediate Unit Anthony's Way Community Action Agency of Delaware County East End Cooperative Ministry Gaudenzia Life's Work of Western Pennsylvania Lawrence County Social Services Lancaster Lebanon Intermediate Unit 13 New Roots Pennsylvania Counseling Services, Inc. Unity Recovery Westmoreland Community Action</p>
10	<p>Where should Data Reports be sent and to whom should they be addressed?</p> <p>Upon selection, any potential grantee will be given more detailed information about Data Reports and submission.</p>
11	<p>Where should Annual Reports be sent and to whom should they be addressed?</p> <p>Upon selection, any potential grantee will be given more detailed information about Annual Reports and submission.</p>

**21-02 Grant Initiative Funding Application (GIFA)
Employment Support Services
Questions and Answers 2021.05.10**

All questions must be emailed to the DDAP Grants Management Account at
RA-DAGrantsMgmt@PA.GOV.

ID	21-02 GIFA Questions and Answers
12	<p>How should an applicant identify information within its proposal which it deems exempt from public record or other disclosure requirements? If a proposal contains information which the applicant deems exempt from public record or other disclosure requirements, should the applicant submit both a redacted version and an unredacted version of the proposal?</p> <p>One unredacted grant application with the necessary information to satisfy the application requirements and application format as outlined in the GIFA should be submitted for the competitive review and scoring process.</p>
13	<p>Should applicants submit the original base document, Budget details, Budget Summary, and Summary-Overall by email in .PDF format? If applicants are not to submit the completed original base document, Budget details, Budget Summary, and Summary-Overall by email in .PDF format how should these documents be submitted?</p> <p>Applicants shall submit the completed Budget Template, Appendix C as a .PDF file. In addition, Applicants shall submit the completed Excel file of Budget Template, Appendix C.</p>
14	<p>My agency has a DDAP licensure as a Treatment Provider for residential services. Would this project need to be housed in a separate facility? I do understand I need to demonstrate it is a separate service from my residential services, but can it still be in the same facility? If it can operate in the same facility, are there any stipulations on the “space” that is being used for the project?</p> <p>Any organization with the capacity to provide employment support services to individuals in recovery from SUD, including DDAP licensed treatment providers, are eligible to apply for this funding opportunity. However, licensed treatment providers shall be able to demonstrate that the employment support services are a separate service from the clinical programming offered under their license. No stipulations regarding space were made in the GIFA other than the need to demonstrate that the employment support services are distinct services from the clinical services offered under the license.</p>