

POLICY BULLETIN

No. 17-02

Issued Date: July 26, 2017

Issued By: Jennifer S Smith, Acting Secretary
Department of Drug and Alcohol Programs



Effective Date: Immediate

Subject: DDAP Prevention Manual Modifications

Purpose: The purpose of this policy bulletin is to document modifications made to the training requirements in the DDAP Prevention Manual.

Audience: All SCAs and their contracted prevention providers.

Policy:

The modifications listed below have been made to the DDAP Prevention Manual. The updated version of the DDAP Prevention Manual is published on our website (www.ddap.pa.gov) under the DDAP Document Library, Manuals page.

SECTION 4.01

Section 4.01 outlines training requirements. Two revisions have been made to this section.

1. Prevention Ethics training was renamed to “Ethics in Prevention” and the requirement was revised to reflect that the three hour version of the training offered at the Commonwealth Prevention Alliance Conference can no longer be used to fulfill this requirement.
2. The FASD training requirement was revised to remove the reference to online FASD trainings through SAMHSA. SAMHSA no longer provides online FASD trainings that produce a certificate.

SECTION 7.01

Section 7.01 outlines Student Assistance Program tasks. Two revisions were made to the third training requirement on page 7.01.2.

1. A revision was made to the third requirement to change the training name from “SAP Administrator Training” to “SAP Leadership Training”.
2. A note was added to explain that the online SAP Bridge Training can now be used to fulfill the SAP Leadership Training requirement. This online training can be accessed by contacting the SAP Regional Coordinator for the county in which the staff person works. An email should be sent to the regional coordinator with the relevant staff person’s name, email address and agency name and a request to complete the SAP Bridge Training in order to fulfill DDAP’s SAP Leadership Training Requirement. When the training is completed, the SAP Regional Coordinator will issue a certificate.

SGK/MAC/JS/JN/TM

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