

LICENSING ALERT

Molly Raphael
Deputy Secretary for Quality Assurance

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Division of Drug and Alcohol Program Licensure
Licensing Alert 4-98

STAFFING REGULATIONS QUALIFICATIONS/DEGREE IN A RELATED FIELD

Staffing regulations, 28 Pa. Code 704, effective March 4, 1996, establish minimum qualifications for the positions of project director, facility director, clinical supervisor, counselor and counselor assistant. The regulations include specific majors from accredited colleges for each of the above stated positions. Additionally, the regulations allow for a major in an "other related field."

The Division of Drug and Alcohol Program Licensure, in consultation with the Pennsylvania Department of Education and the State Civil Service Commission, has established a list of acceptable "other related fields."

The following are acceptable related fields:

Project Director/Facility Director:

Law

Pre-Law

Clinical Supervisor, Counselor, Counselor Assistant:

Anthropology	Art Therapy
Dance Therapy	Gerontology
Human Behavior	Individual and Family Studies
Pastoral Studies	Rehabilitation Education
Special Education	Music Therapy
Sociology	Theology

An education major is not considered to be a related field to any of the stated positions.

Verification of the individual's major needs to be available for review by the Division staff. Most diplomas do not state the actual major, therefore, a copy of the transcript is needed as verification.

Individuals who have degrees in majors similar to the specific published majors or the above stated majors, may submit a copy of the transcript and current resume to the Division of Drug and Alcohol Program Licensure for determination of relevancy. This should occur prior to the individual commencing employment.

Requests should be sent to:

Division of Drug and Alcohol Program Licensure
132 Kline Plaza, Suite A
Harrisburg, PA 17104
Fax: (717) 787-3188

If you have any questions, please contact Carol Bashore or Arvida Wanner at (717) 783-8675.