



LICENSING ALERT

Richard H. Lee
Deputy Secretary for Quality Assurance

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Division of Drug and Alcohol Program Licensure
Licensing Alert 2-02

● UPDATES LICENSING ALERT 4-98 ●

STAFFING REGULATIONS QUALIFICATIONS/DEGREE IN A RELATED FIELD

Staffing regulations, 28 Pa. Code 704, effective March 4, 1996, establish minimum qualifications for the positions of project director, facility director, clinical supervisor, counselor and counselor assistant. The regulations include specific majors from accredited colleges for each of the above stated positions. Additionally, the regulations allow for a major in an “other related field.”

The Division of Drug and Alcohol Program Licensure, in consultation with the Pennsylvania Department of Education and the State Civil Service Commission, has established a list of acceptable “other related fields.”

The following are acceptable “related” fields:

Project Director/Facility Director:

Law

Human Service Administration

Clinical Supervisor, Counselor, Counselor Assistant:

Art Therapy

Counselor Education

Dance Therapy

Human Behavior

Human Development and

Individual and Family Studies

Family Studies

Pastoral Studies

Special Education

Music Therapy

Sociology

An education major is not considered to be a related field to any of the stated positions.

Verification of the individual's major needs to be available for review by Division staff. Most diplomas do not state the actual major, therefore, a copy of the transcript is needed as verification.

Facilities may submit a copy of the transcript and current resume to the Division of Drug and Alcohol Program Licensure for determination of relevancy for individuals whose degrees are in majors similar to the published majors or the majors listed in this alert.

Requests should be sent to:

Division of Drug and Alcohol Program Licensure
132 Kline Plaza, Suite A
Harrisburg, PA 17104
Fax: (717) 787-3188

If you have any questions, please contact Carol Bashore, Frank Miller or Arvida Wanner at (717) 783-8675.