

LICENSING ALERT

Molly Raphael
Deputy Secretary for Quality Assurance

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Division of Drug and Alcohol Program Licensure
Licensing Alert 5-98

FACILITY CLOSURES

Title 28 of the Pennsylvania Code, Part V Drug and Alcohol Activities, Chapters 709, 711, and 713 Subchapter B specifically requires licensees to notify the Division of Drug and Alcohol Program Licensure, in writing, if a facility closes. Notification of the closure should include the following information:

- Facility's relinquishment of licensure for drug and alcohol services and assurance that drug and alcohol services will no longer be provided
- Facility name and address
- Facility number
- Date of closure
- Location where client records will be stored
- Contact agency/person and telephone number

Notification letters must be on agency letterhead and sent to the Division at:

Division of Drug and Alcohol Program Licensure
132 Kline Plaza, Suite A
Harrisburg, PA 17104

Questions regarding this Alert should be directed to Karen Conjar at 717-783-8675.