

A New TMS is Coming!

Important Information

The Pennsylvania Department of Drug and Alcohol Programs (DDAP) is pleased to announce that we will be launching a new Training Management System (TMS) in late fall 2023!

After years of collecting your feedback regarding the current TMS and TrainPA, we are excited to deliver a new training management system that will provide you a more user friendly and intuitive experience. Some of the benefits of this new system include:

- A one-stop shop for both instructor-led (virtual and in-person) and on-demand training (currently housed in TrainPA).
- An easier method to search and register for training.
- Access to our complete course catalog to create a personalized list of desired training.
- Improved communication from email reminders to SMS text messaging.

To prepare for the migration to the new TMS and to ensure everyone can access their previous training records from both the current TMS and TrainPA, there are a few steps you must take to ensure a seamless transition.

LOGIN INFORMATION

The new TMS will utilize the commonwealth's Keystone Login. Keystone Login is an account management system for commonwealth online services. You can use your Keystone Login username and password to log into any online service that participates in Keystone Login. If you do not already have an account with Keystone Login, you can create one by visiting <https://keystonelogin.pa.gov>.

IT IS HIGHLY RECOMMENDED THAT YOU DO NOT USE A WORK EMAIL FOR KEYSTONE LOGIN.

If you forget your username or password, Keystone Login will use the email address that you used to create the account. If you change employers and no longer have access to that email, you will not be able to use the self-service password reset, which will result in needing to contact the Keystone Login helpdesk.

If you already have an account, but do not remember your username and/or password, you can request that information directly from the Keystone Login site. You can also contact the Keystone Login Helpdesk by calling 877-328-0995 or emailing KeystoneLoginSupport@randstadusa.com. DDAP Training Section staff cannot assist with resetting Keystone Login passwords.

FILE MIGRATION FROM CURRENT TMS AND TRAINPA

As we continue to test migrating and combining training records from the current TMS and TrainPA, we are finding that many users have not used the same email address in both sites. To ensure we can migrate all training records from both sites, and you are able to access all your training records, **YOU MUST USE THE SAME EMAIL ADDRESS FOR KEYSTONE LOGIN, CURRENT TMS, AND TRAINPA.**

As soon as possible, DDAP recommends logging into your current TMS and TrainPA accounts and updating your email address to your personal email address.

If you do not know your current TMS or TrainPA username and/or password, DDAP Training Section staff can assist you. Please send an email to ra-datraining@pa.gov, and be sure to include your name, your date of birth, the email address you want on your account, and a phone number where we can reach you, in case we need additional information.

ADDITIONAL INFORMATION

As we have additional information related to the launch of the new TMS, we will be sending announcements to the field via the DDAP listserv. If you are not already receiving emails from listserv, you can register by emailing ra-dapressoffice@pa.gov. Please use the word “listserv” in the subject line of your email.

If you have any questions about this announcement, please send an email to ra-datraining@pa.gov.

Thank you,
DDAP Training Section